

Calais Roads Advisory Committee Meeting  
Thursday, July 11, 2013  
Calais Town Office 8:30 pm to 9:54 pm  
APPROVED AUGUST 29, 2013

Committee members present (clockwise around the table from the Chair): J.C. Myers (Chair), Peter Harvey, Craig Line, Stephanie Kaplan, Barbara Weedon, Conrad Smith.

Absent: Trey Martin and Doug Lilley

Also attending: Bill Davis and Scott Bassage (9:00)

[8:35 pm][6 minutes]- Call to order, decide whether to accept minutes for 6/27/13 meeting

- Motion to approve the minutes as presented by Conrad and seconded
- Approved 6-0
- Doug has moved from the Inventory of the roads sub-committee to the Management System sub-committee.

[8:58 pm][1 minute]-Public input from any attending non-CRAC members of the community.

- None this evening

[8:53 pm][17 minutes]- Discussion of AOT Officials presentation at 7/8/13 Select Board Meeting [Alec Portalupi, Agency of Transportation, & Tom Anderson, District 6 AOT] and its implications for the “5 CRAC Topics or the work of the CRAC in general.

- The standards are mostly about construction materials, slopes, grades, ditching, culverts
- Road width and tree canopies are not part of the standards that were presented at that meeting
- Ditch requirements widen the appearance of the road and pushing back the tree canopy
- J.C. – The only standards relevant to width that I could see had to do with site lines.
- J.C. – Explore adopting a standard that fits in every way except those that compromise our preservation of the character of the roads, ie. width & tree canopy.
- Stephanie – We have to be careful about the ditch requirements.
- J.C. – Look at the relationship of culvert diameters and ditch depth as the roads are built up higher.
- Conrad – The Road and Bridge Standards can be broken into 3 parts:
  - Ditching
  - Culverts and bridges, that is where we get into trouble with FEMA grant money
  - Guard rails and designated clear areas off the side of the roads
- There is a lot of flexibility
- The Selectboard wants us to come up with standards as soon as we can that can be amended later
- State Structures [bridges] Grants are only granted for State approved designs

[8:53 pm][17 minutes] -Discussion of current road work being done, with regard to recent email discussions from Craig Line's photos and observations.

- Alfred's list [Construction Season Plan for Calais 2013, presented to the Selectboard Monday, July 8, 2013] of road work to be done if he can't work on Adamant Rd, Fowler, The Board told him not to work his list without permission from the Board
- Robinson Cemetery Rd ditching
- Ditching emptying into streams
- Tree Cutting Hearings
- Barbara & Peter - The roads are in surprisingly good shape considering the amount of rain we have had. We need to document the current good road condition in the midst of this bad rainy weather for both resistance to erosion and erosion problems.

[9:18 pm][25 minutes] - Presentation and discussion of 5 CRAC Topics: what do we need to change, and what are we missing? Consideration of Denise Wheeler's recent email comments on what the SB would like, in particular for the CRAC to accomplish (review whether this is covered by the 5 topics)

- Discussed and revised study committees
- Scott - Roads are at least as important as DRB [zoning regulations]
- Peter - Stone lined ditches are not maintenance free.

### **Revised Committee Topics and Appointments:**

1. Management System: review and/or propose job descriptions, staffing; explore use of GPS, equipment purchase/maintenance, define criteria for success in Maintenance and Construction and recommend systems to achieve it. five to ten year capital plan, use of State Highway funds

- Craig
- J.C.

2. Alternate Goals, Methods for Road Maintenance and Construction: define sections [types] of Town roads (for example villages, open homestead) where State/Industry road-building standards do not consider multiple-use concerns: road width, trees, storm water run-off, speed limits. Create an archive of information re alternate approaches. Investigate new standards. Write new goals & standards

- Stephanie
- Peter
- Conrad
- Trey

3. Inventory matrix of the roads and Classification of Calais Roads/Planning: recommendations regarding resurvey, alternate design encouragement (speed, widths, enforcement), restoration

- Barbara
- Craig (pictorial inventory of current state)
- Conrad
- Doug

4. Roads development review process: public input, review, dispute resolution, recommendations regarding process for appealing road-building decisions.

How Town Plan impacts/should impact roads designation/planning decisions. Town Plan goals

- Peter
- J.C.
- Trey

~~5. Public input, opinion survey: What do the People of Calais want for their roads? [Later]~~

[9:40][7 minutes]- Assignment of Committee roles.

[9:50][7 minutes]- Schedule next meeting, review committee research/goals, next steps related to 5 topics and adjourn.

**The next full committee meeting will be Thursday August 29<sup>th</sup> , 8:30 pm at the Town Office.**

[10:53] Adjourn

Submitted by Peter Harvey, Secretary